

**Girl Scouts of Kentucky's Wilderness Road Council  
2277 Executive Drive  
Lexington, KY 40505  
859-293-2621**

## **JOB POSTING**

# **Membership Specialist—based in Lexington**

## **QUALIFICATIONS**

- Baccalaureate degree or its equivalent in experience and education.
- Ability to develop volunteer leadership.
- Ability to develop community partnerships.
- Ability to interact with many cultures.
- Skills in fund raising, training, management and marketing.
- Experience in adult education and program development preferred.
- Ability to recruit, motivate and retain adult volunteers and girl membership.
- Excellent oral and written communication skills.
- Ability to manage time effectively, work independently and manage several projects at the same time.
- Willing to work flexible schedule including evenings and weekends.
- Must live within the work assignment.
- Professional image.
- Must be a team player.
- Ability to travel as the job requires.
- Previous Girl Scout experience or the understanding of the Girl Scout program desirable.
- Physical ability to lift, carry, set up work-related supplies and/or equipment weighing at least 20 pounds.
- Knowledge of Microsoft software.

## **OTHER**

- Full-Time position
- Excellent benefits package
- Based in Lexington with travel in surrounding areas

**To apply, send résumé, salary history and requirement, and  
(3) professional references to [hr@gswrc.org](mailto:hr@gswrc.org) by September 19, 2008.**

**No phone calls, please.**

**Résumés must be in Word 2003 or earlier .doc format.**

**Please place complete job title in subject line.**